



PROJECT BUDGET INTAKE FORM

Contact Information Needed	Details
Budget Requested By (Date):	
Full Name:	
Title:	
Company Name:	
Email Address:	
Phone Number:	
Mailing Street Address:	
City, State, Zip:	
Subject Property Information	Details
Subject Property Street Address:	
City, State, Zip:	
Total amount of space (sq. ft.):	
Square feet broken down by:	
Roof area:	
Warehouse:	
Office:	
Mezzanines:	
How many stories?	
Total square feet per floor:	
Building height:	
Job Type	
<input type="checkbox"/> Seismic Retrofitting	<input type="checkbox"/> Structural Repair
<input type="checkbox"/> Soft-Story/Tuck-Under	<input type="checkbox"/> Roof Condensation
<input type="checkbox"/> Other (describe):	

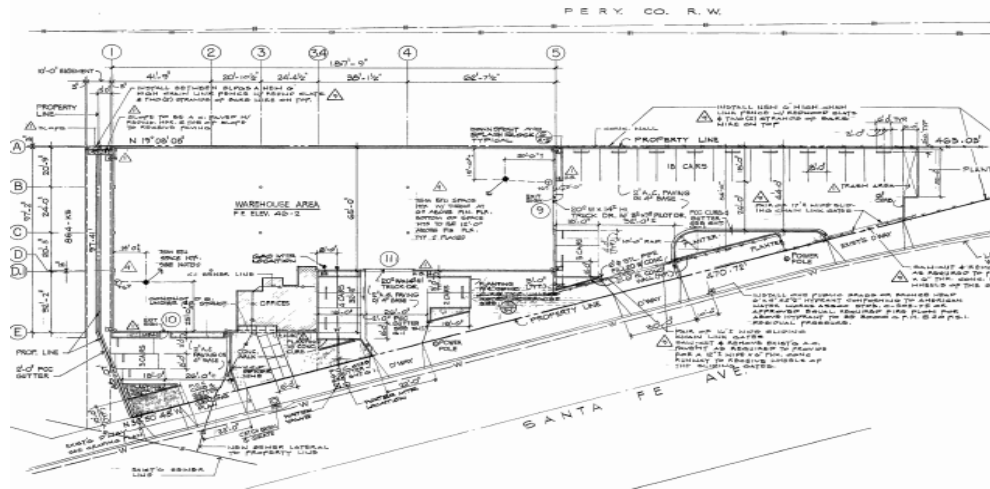


Please attach as much of the following information as possible. The more information we have, the better your budget will be.

Additional Information Requested	Attached
Leasing Plan Showing Office Area Dimensions	<input type="checkbox"/>
Property Assessment Report (seismic if possible)	<input type="checkbox"/>
Engineer Report or Due Diligence Report	<input type="checkbox"/>
Engineer Concept if Available	<input type="checkbox"/>
Existing Structural Plans (S-Pages)	<input type="checkbox"/>
Pictures of Building:	
- Exterior	<input type="checkbox"/>
- Rooftop	<input type="checkbox"/>
- Underside of roof structure	<input type="checkbox"/>
- Office areas	<input type="checkbox"/>
- Tenant operations	<input type="checkbox"/>

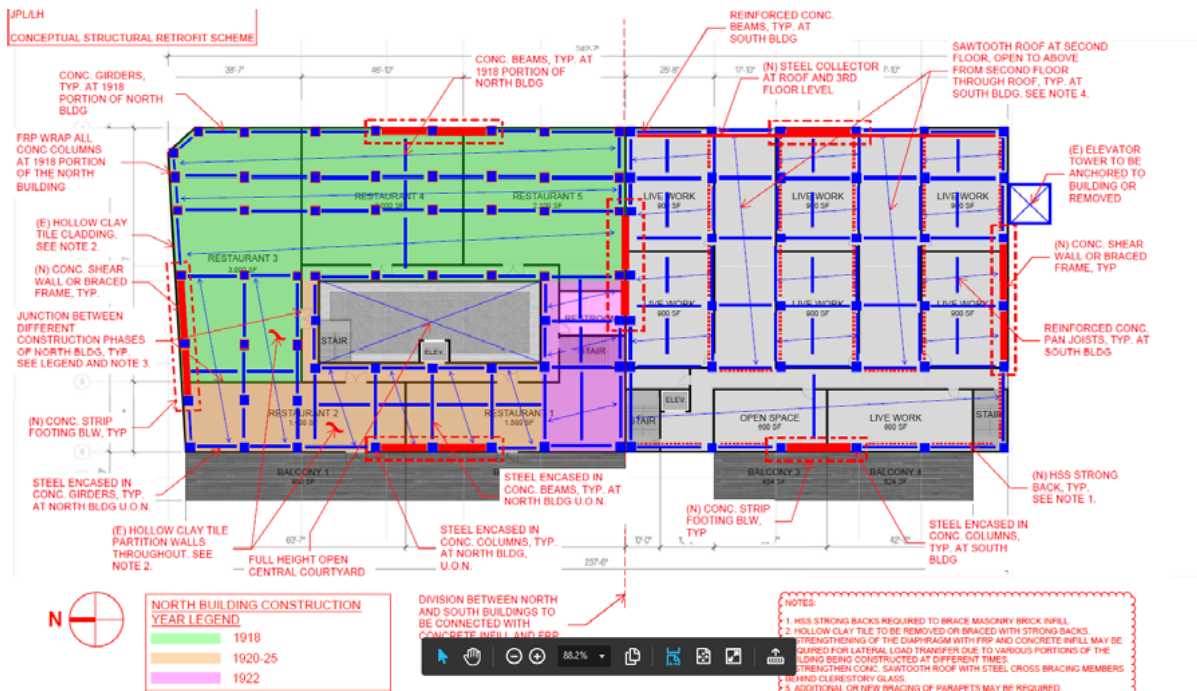


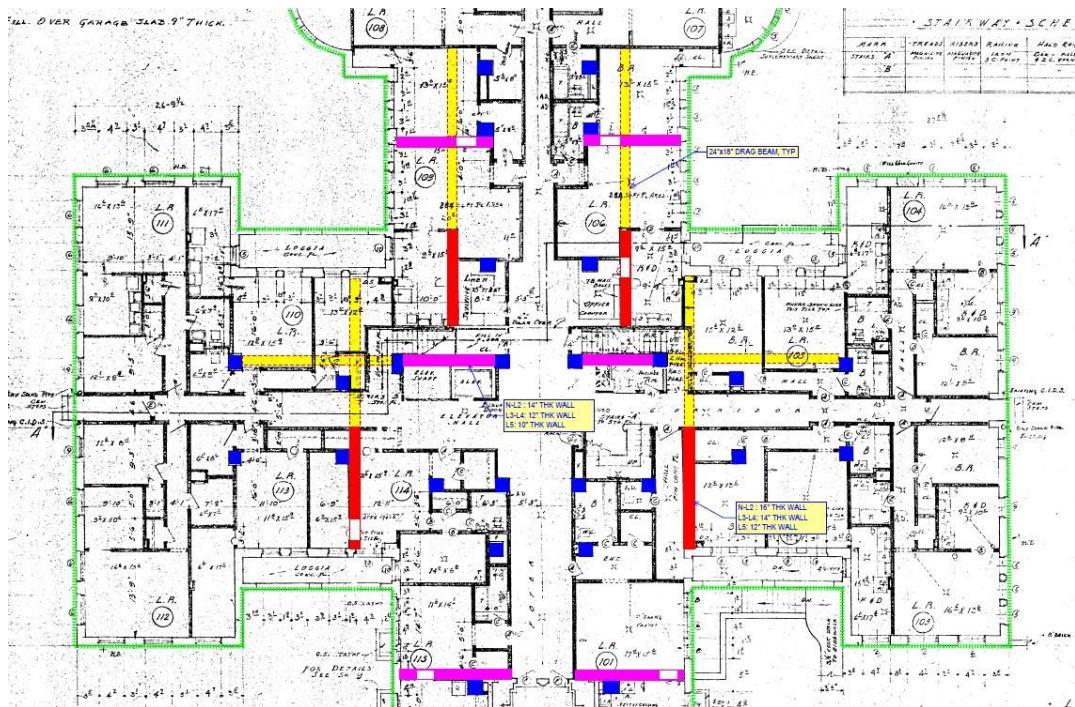
Acceptable:



Non-Ductile Concrete

Usually supplied with a report and some modeling by the engineer.

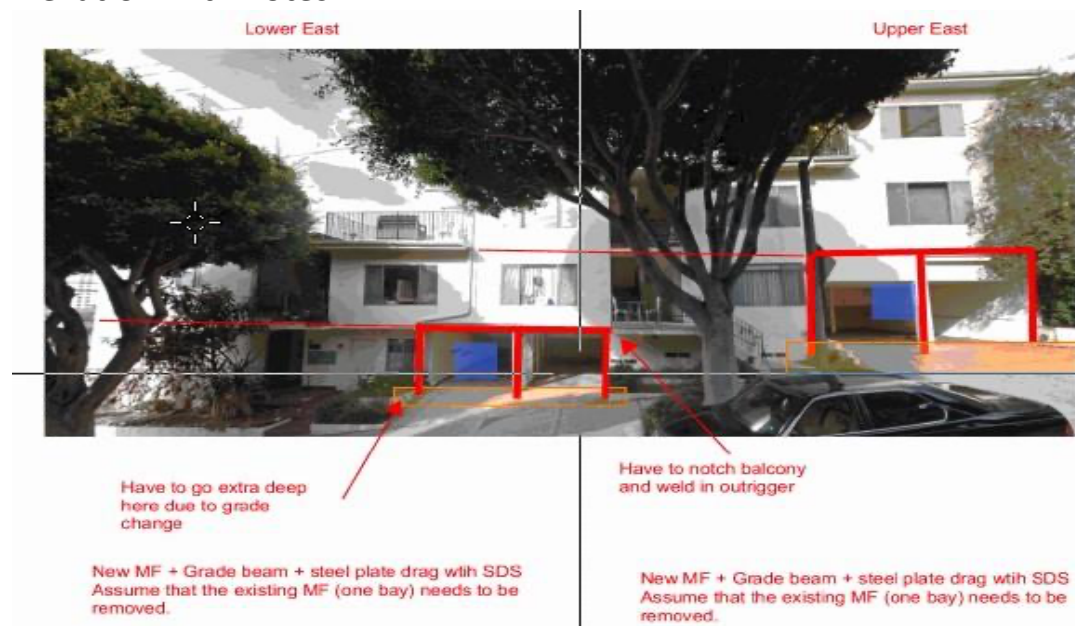




Apartment Projects

These are usually supplied with a report and some modeling by the engineer.

Elevation with notes:





Apartment floor plan:

